



P.O. Box 2133
Morristown, TN 37816-2133
Telephone: 423.581.1661
www.lakewayareahabitat.org

Please start gathering the following supporting documentation which you will need to include with your application.

- ___ Completed Application
- ___ Birth certificate for each household member
- ___ Social security card for each household member
- ___ Driver's license for each person in the household over 16 years of age.
- ___ The last three months of check stubs from work or proof of income
- ___ The last three months of bank statements
- ___ The last two years of form 1040 tax returns and W-2's.
- ___ Copy of Marriage License/Divorce Decree
- ___ Copy of Child Support Order (Official Documentation is Needed)
- ___ Copies of all monthly bills (utilities, phone, car payments etc.)
- ___ Completed Authorization and release form (enclosed)
- ___ Completed Publicity Release form (enclosed)
- ___ Bring Name and Address of Employers and Landlords for the past 2 years.
- ___ Name and address for employment verification
- ___ Name and address of landlord
- ***If self-employed please bring the following:**
- ___ Copy of quarterly tax deposits
- ___ Copy of most recent 3 months of business bank statements
- ___ Copy of 2 years of tax returns with schedule C or 1065

Please call our office at: (423) 581-1661 if you have any questions.

A \$40.00 fee is required for the credit check as well as a \$10.00 fee for criminal background check for each adult applicant. This payment is required if you qualify for the program.

Thank you for your interest in applying for a Lakeway Area Habitat House.